



WASHOUGAL ARTS  
AND CULTURE ALLIANCE

## 2017 Washougal Art Festival Artist Agreement & Information Sheet

Please read carefully and keep this copy for your reference!

**Congratulations!** The Washougal Arts and Cultural Alliance (WACA) welcomes you to the 2017 Washougal Art Festival on Saturday, August 12, 2017 9:00 a.m. – 4:00 p.m. at Reflection Plaza in downtown Washougal, Washington. Please read the information below as your participation in the Festival acknowledges your understanding and agreement to these event details.

### Items Offered for Sale

Each artist must primarily sell original works of art. Artists may sell reproductions, but this should not be the primary focus of the items for sale, excluding photography and digital art.

### Optional Art Donation

The Festival will be raffling art throughout the day. The proceeds from this raffle will go toward sponsoring public art and future art events in Washougal. You are invited to donate an original or reproduced work of art for this effort (this is optional and not a requirement). Please let us know if you will be donating so we can add you to our raffle marketing.

### Festival Location and Layout

The Festival will take place at Reflection Plaza, 1703 Main Street, Washougal, WA. Reflection Plaza has very little shade or coverage, so please keep this in mind when planning what you need for coverage.

Booth spaces will be assigned the morning of the event. We will not inform you of your exact location until you arrive at the park.

Your Festival fee guarantees you a 10' x 10x booth space.

### Set Up and Break Down

Set up will begin **Saturday August 12, 2017 at 7:00am.**

Your set-up must be complete by 8:45 am and break down may not start until 4:00 pm.

You are responsible for bringing your own canopy/tent, table, chairs, and any other display equipment . Reflection Plaza is paved, so TENT STAKES WILL NOT WORK. Please arrange for some alternative method for securing your space cover (such as water-filled milk jugs). Summer weather and temperatures can vary. So please bring coverage for sun or rain.

You are responsible for your own set up and break down. The Festival will not have staff to assist.

## **Electricity**

Electricity is free but available in limited locations and is not guaranteed. You specified on your Entry Form whether you need electricity and we will try to accommodate all requests. Generators are not allowed.

## **Non-Permitted Activities**

No hot works operations (glassblowing, etc.), cooking, heating, candles, or open flames are permitted.

This is a family festival. Please use appropriate language and refrain from the use of alcohol/drugs/smoking during the event.

Any artwork/signage displayed in your booth must be appropriate for all age levels and in good taste. We appreciate your help in maintaining our family-friendly event.

## **Licenses, Sales, and Taxes**

Artists are not required to have a City of Washougal business license for this event.

Sales are a private transaction between the artist and the buyer.

Artists are responsible for understanding their obligations with respect to taxes and tax laws.

## **Booth Fee**

A \$40 fee is charged for each booth 10' x 10' booth.

If you are sharing a booth, each artist must be accepted and juried into the festival.

Your booth and participation in the Festival will not be secured until the fee is paid.

**Booth fee is due at the time you are accepted into the Festival.**

Please pay by check, made payable to:

**Parks Foundation of Clark County.**

Mail a hard copy of the entry form and check to:

Washougal Arts and Cultural Alliance  
P.O. Box 107  
Washougal, WA 98671

Proceeds from the art fair will fund public art and future art events in Washougal with our non-profit partner Parks Foundation of Clark County.